

Area 15 Motion Guide	Purpose	Procedure	Requires a Second	Is Debatable	Vote Required for Approval	Minority Voice Heard
Motion	An item of business submitted prior to the business meeting	*Submitted in writing to Area Chair*	Yes	Yes	2/3	Yes
Motion requiring Immediate Attention	Requires approval from the body by vote prior to being added to the agenda.	*Submitted in writing to Area Chair*	Yes	Yes	2/3	Yes
Motion presented out of Committee	Presented on behalf of a standing committee	*Submitted in writing to Area Chair*	No	Yes	2/3	Yes
Amending a Motion (See Amendment Guide)	Used to make changes to a motion without changing the motion's intent.	*Submitted in writing to Area Chair*	Yes	Yes	Simple Majority	Yes
Tabling a Motion	Delaying debate until a later point during the business meeting.	*Made without Comment*	Yes	No	Simple Majority	No
Refer to Committee or Postpone	Refering a motion to an appropriate committee -or- delaying debate until a future date.	*Made without Comment*	Yes	Yes	2/3	No
"Calling the Question"	Used to prompt a vote to end discussion	*Made without Comment*	Yes	No	2/3	No
Motion to Reconsider *no item can be reconsidered twice*	Used to reopen debate/discussion	*Made by a member who voted on the prevailing side*	Yes, by either side	No	Simple Majority	No